



BOARD OF SELECTMEN

TOWN OF TEWKSBURY

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, PH.D., CLERK
DAVID H. GAY
JAMES D. WENTWORTH

TEL (978) 640-4300
FAX (978) 640-4302

MEETING MINUTES MAY 20, 2014

Chairperson Todd Johnson called the meeting to order at 7:00 p.m. Present for the Board of Selectmen meeting were Scott Wilson, Vice Chair; Bruce Panilaitis, Clerk and Board Members, David Gay and James Wentworth. Richard Montuori, Town Manager was present and Attorney Charles Zaroulis was not present.

New Business

Mavericks Pool Table License Renewal

A request from Ms. Cherish Proctor was presented to the Board of Selectmen for a renewal of this Mavericks Restaurant pool table license. There were no questions from the Board. Police Chief Sheehan had no issues in renewing this license.

MOTION: Mr. Wilson made the motion to approve the renewal of Mavericks Restaurant pool table license through December 31, 2014; seconded by Mr. Wentworth, and the motion carried 5 to 0.

Residents

Mr. Johnson opened the hearing up to the public, no one present came forward to speak.

Mr. Johnson took the opportunity to remind residents that on Monday, May 26 at 12:45 p.m. Memorial Day annual services will be held at Tewksbury Cemetery followed by the Tewksbury Memorial Day Parade at 2:00 pm. The Patriotic Activities Committee indicated there are in excess of 40 groups marching, and 9 different bands playing for this event. It is a great opportunity for Tewksbury to come together and recognize those who have served our nation. He also made note the Tewksbury Community Pantry will sponsor a float to benefit the community pantry and canned goods will be collected during the parade route on the float.

Board Member Reports

James Wentworth:

- Tewksbury's Memorial Day Services is an incredible celebration; encourages all to join.
- Farmer's Market starts Saturday, June 7 and will run every Saturday from 10:00 to 1:00 through September 27th; currently have over 10 organizations participating; lots of local support and 5 farmers participating.

Bruce Panilaitis:

- Town Center Committee was not able to meet last week; planning to meet on May 27th and agenda will include presentations on the vision.

- Economic Development Committee met and Mr. Peter Milano presented to the committee on a business development plan; the committee also started to discussions on a program specific to private investment along the Route 38 corridor.

Scott Wilson:

- Beautification Committee will meet tomorrow night.
- Bicycle and Pedestrian Advisory Committee will present an update tonight to the Selectmen.
- Mr. Johnson and Mr. Wilson met with Representative Miceli where they covered concerns from the Board and are working together to continue to improve the community of Tewksbury. Focus of the discussion was on the Route 38 paving, Tewksbury State Hospital items such as creative ways to help the town with ambulance runs etc. Mr. Wilson noted it was a great meeting and all present for the discussions were on the same page. Mr. Wilson further remarked the need to continue to pull in same direction to benefit residents. Mr. Johnson agreed with these comments and hopes for more healthy and positive discussion with the state delegation.

David Gay:

- NMCOG is meeting tomorrow night; but he will not attend as son is graduating college. June 5 is NMCOG's annual meeting.

Todd Johnson

- Town Moderator, the Finance Committee Chair and Mr. Johnson will work together to on new finance committee appointments as there are two open positions. Mr. Johnson made note that before beginning the process any interested parties should put in their application. The more who apply, the better the community is for it; time is of the essence to put in applications.
- Green Committee met recently and is working on finishing up last grant application and firming up application request for second grant round on buildings and exterior lights.
- Economic Development Process Review Committee will meet tomorrow at 7 p.m.

Scheduled Items

Citation Presentation for James McDermott

Mr. Johnson introduced Mr. McDermott who is a resident of Tewksbury and was also a former neighbor of Mr. Johnson's and a good friend to his two children. It was his honor to have the opportunity to recognize Mr. McDermott with a citation from the Board of Selectmen for outstanding academic achievement in receiving the Chancellor's Medal for Distinguished Academic Achievement and the Trustee's Key for achieving a 4.0 GPA all four years of baccalaureate study at University of Massachusetts Lowell.

Bicycle & Pedestrian Advisory Committee (BPAC) Update

Mr. Brian Ristuccia, Chair of the Bicycle & Pedestrian Advisory Committee presented to the Board of Selectmen an update on this committee. Since 2002 Mr. Ristuccia has been a resident of Tewksbury. He currently has three children with two in elementary school and is committed to this opportunity for betterment to the Tewksbury community for more bicycle and pedestrian access around town. The committee was formed in 2013 in part by funding from a grant given to the Tewksbury Rail Trail. The BPAC started the wheels turning which led to the Selectmen appointing the committee. The amount of the grant portion given to BPAC was \$7,500 with \$2,000 allocated to administrative costs, and \$2,000 allocated to education and training. Massachusetts Bicycle

Coalition came to Tewksbury and offered youth bicycle training at all elementary schools and the BPAC purchased \$1,000 on informational materials and activity books for the students. These materials were distributed at the Bicycle Rodeo and at Safe Halloween. The Bicycle Rodeo will be held in conjunction with the Tewksbury Police Department where a helmet decorating activity will take place and night safety headlights and taillights will be given out by the for those who are without them. Going forward for remainder of 2014 the BPAC will be writing for a grant renewal at \$3,000. The committee still has a lot of materials left over from last year. The committee will also review the crash data over the past 10 years involving pedestrians and bikes to see if there is any commonality or hotspots needing immediate attention. The committee will look objectively at the data and plans to take a position on what is presented. The BPAC continues to advocate and educate the public, especially children. They will research the town's safety bylaws and traffic rules and the Selectmen Rules of the Road to align these policies. The BPAC's goal is to establish safe transportation plans for residents without using a car, continue a good working relationship with Tewksbury Rail Trails, and to gain a better relationship with Mass DOT. The committee will also work on markings for trails and will work to partner with Bay Circuit Trail Collaboration.

Mr. Wilson added the committee is very passionate about biking and pedestrian activities. They have also cited crosswalks which need to be repainted.

Mr. Johnson asked if the committee needed support from the Selectmen for the grant process and if so should communicate through the Town Manager's office for a letter of support from them and the Highway Department.

Mr. Gay asked if there are plans to build along the old rail beds. Mr. Ristuccia responded there should be a press release coming out soon on this.

Mr. Wentworth thanked the BPAC for the vests used during the Christmas Tree Event. If budget and time not an issue what would the committee focus on? Mr. Ristuccia responded increase participation; increase sidewalks and walking paths; complete a rail trail project; and take up marking open space for recreation. Tewksbury is a nice walking town, but needs to bridge gaps for continuity to get from points A to B.

Mr. Panilaitis thanked the committee for all their work so far and looks forward to working with the group along with the Town Center Committee and the Beautification Committee as these groups will be a good bridge.

Mr. Johnson commended Mr. Ristuccia's the positive attitude through the struggle with lack of funding and bureaucracy as it is very refreshing to see.

Executive Session: Lease of Town Land

To be taken up at the end of the meeting.

Town Manager

Mr. Montuori had no report tonight, but wanted to make the public aware that he is working on a date to meet with Tennessee Gas as there are currently allot of concerns from town administration and residents. He is currently targeting June 24th and will find a proper location to accommodate all who would like to attend. Mr. Montuori also intends to contact Congressman Tierney and our State Senators. He will inform the board as soon as date is confirmed.

The bidding for the renovation of town hall has been opened at \$5,900,000.

Reminded residents that many service men and women reside in Tewksbury and encourages the community to come out to the Tewksbury Cemetery on Monday, May 26th at 12:45 p.m. The sign at Tewksbury Common almost every day has a new name of a service person being welcomed home.

Approval of Minutes for April 8, 2014 (regular session), April 29, 2014 (regular session), May 7, 2014 (regular session)

MOTION: Mr. Panilaitis made the motion to approve the minutes of April 8, 2014 (regular session), April 29, 2014 (regular session), and May 7, 2014 (regular session); seconded by Mr. Gay, and the motion carried 5 to 0.

The next regularly scheduled Selectmen's Meeting following Town Meeting will be held on Tuesday, June 3, 2014 at 7:00 p.m.

Executive Session: Lease of Town Land

Executive session will be held immediately following the adjournment of this meeting. Items needing to be discussed and guided by open meeting law are 1) issue negotiation of a non-union personnel member and 2) a potential lease negotiation on town property. Conducting these items in open session would be detrimental to the town's position on these matters.

MOTION: Mr. Wilson made the motion for the Board to enter into Executive Session; no further business will be discussed upon the conclusion of Executive Session; Mr. Gay seconded the motion, and on a roll call vote Mr. Wentworth, Mr. Gay, Mr. Wilson, Mr. Panilaitis, and Mr. Johnson vote in favor. The motion was unanimous at 7:50 p.m.

Adjournment

MOTION: Mr. Gay made the motion for the Board to exit Executive Session at 8:35 p.m.; Mr. Wilson seconded, and on a roll call vote, Mr. Panilaitis, Mr. Wentworth, Mr. Gay, Mr. Wilson and Mr. Johnson vote in favor for a unanimous vote.

MOTION: Mr. Wilson made the motion for the Board to adjourn regular session at 8:35 p.m.; Mr. Gay seconded, and the motion carried 5 to 0.

Approved by the Board of Selectmen on June 3, 2014